



July 17, 2026

To: Dr. Jackie Ramey
RE: Access to Public Records Request

Dr. Ramey,

The City of Wright City received your email request on July 14, 2026, with a request for records. Note that to the extent your questions involve legal interpretation or potential remedies, as the City Clerk I am not able to provide legal opinions or advice. You may wish to consult private counsel if you need assistance evaluating options. With that said I will try to assist you the best I can.

Please be advised that Chapter 610 RSMo., commonly referred to as the Missouri Sunshine Law requires the City to make available specific public records which the City has retained, but does not require the City to create records, answer questions, or make legal conclusions or determinations to decide what records are sought.

The Missouri Sunshine Law requires that record requests be acted on as soon as possible but not later than three business days. While the City strives to respond to all Sunshine Law requests within three business days, the Sunshine Law provides that the period for production may exceed three business days for reasonable cause.

In accordance with the Sunshine Law, any research time required for fulfilling records requests may be charged at the actual cost of research time. It is estimated that your request will require 1 hour to research and copy. The average hourly rate of pay for City staff tasked with doing this research is \$34.87 per hour. As a result, it is estimated that the charges for fulfilling the request will be \$34.87. If the actual time/copies is less than the deposit amount, a refund of the difference will be made to you. Conversely, if the search/copy costs exceed the deposit amount, the City will require payment of the difference before sending the records. The custodian may request and receive payment prior to duplicating and/or searching for documents.

Based on the above, the City anticipates that if you remit the \$34.87 deposit by 12:00 p.m. on July 20, 2026, and would like the City to research and provide the responsive records, the City will be able to identify, review, and provide copies of the records responsive to your request at 5:00 P.M. on July 20, 2026. If they are ready sooner, you will be notified. Conversely, the City reserves the right to extend the date if it is reasonably necessary to do so if the records cannot be available by that time.

The deposit can be submitted to the city by mailing a check to City Hall located at 636

Westwoods Road, Wright City, MO 63390 or by paying online at
https://www.courtmoney.com/payments/info/form/Wright_City_Missouri_Utility_payment
There is a 4% processing fee for using a card.

If you have any questions regarding this response, please feel free to contact my office.

Regards,

Abbie Ogborn

Abbie Ogborn
City Manager/Clerk and Custodian of Records
City of Wright City
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